

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual/In-Person Available at Holland Brook School
Board of Education Meeting Room
Regular Meeting 7:00 p.m.
October 12, 2021

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely/in-person on October 12, 2021 at its regularly scheduled time. Due to the current public health pandemic, the members of the public who wish to attend the meeting virtually are encouraged to do so by going to Meeting ID meet.google.com/qoi-xeks-jcd or joining by phone: (US)+1 323-508-3582 PIN: 267 849 903# The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- RMS School Highlight
- Student Recognitions: The Inventors of VERA
- New Website Preview
- Substitute and Bus Driver Job Fair

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting. For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The

President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

V. CORRESPONDENCE

- Email J.W. - Covid-19 Testing
- Email J.W. - Eagle Scout

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.03
Motion _____ 2nd _____
- 1.01 Motion to approve Enrollment and Drill Reports September 2021.
(Attachment 1.01)
- 1.02 Motion to approve Board goals for 2021-2022 school year.
(Attached 1.02)
- 1.03 Motion to approve the district goals for 2021-2022 school year along with the district strategic plan that includes green/sustainability initiatives.
(Attached 1.03-1.03a)

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01
Motion _____ 2nd _____
- 2.01 Motion to approve the Meeting Minutes September 14, 2021.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

C. FINANCE/FACILITIES

Committee Report

3. Motion to adopt 3.01 - 3.15
Motion _____ 2nd _____
- 3.01 Motion to approve the **Bill List** for the period from **September 16, 2021 through October 13, 2021** for a total amount of **\$2,539,615.39**.
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule October 12, 2021** for a total amount of **\$3,262.81**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **August 2021** for a total amount of **\$926,132.77**.
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for August 1, 2021 through August 31, 2021**.
(Attachment 3.04-3.04a)

- 3.05 Motion to ratify and approve the **Student Activities Account for August 1, 2021 through August 31, 2021.**
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: August 31, 2021 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of August 31, 2021 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of August 31, 2021 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending August 31, 2021.
(Attachment 3.06-3.06a)

- 3.07 Motion to approve an agreement with Eastern Armored Services, Inc. to deliver sealed cafeteria deposits to Investors Bank at a cost of \$864.00/month, to be paid by Investors Bank, and in accordance with attached service agreement for the 2021-2022 school year .
(Attachment 3.07)
- 3.08 Motion to authorize the Business Administrator to solicit bids for refuse disposal and recycling collection services for the period starting January 2022, not to exceed five (5) years in aggregate.
- 3.09 Motion to authorize the Business Administrator to solicit bids for a Holland Brook School roofing project for the 2022-2023 school year.
- 3.10 Motion to approve a Professional Services Contract with Settembrino Architects for the following projects and fees:

Holland Brook School roofing project \$119,500.00
Ancillary fees/reimbursables (not to exceed) \$4,500.00

WHEREAS, it was necessary to incur costs for professional architectural services during the current year in preparation for construction in the summer of 2022; and

NOW THEREFORE BE IT RESOLVED, that the Readington Township Board of Education approves the withdrawal of the above amounts from capital reserve effective immediately.
(Attachment 3.10)

- 3.11 Motion to void the following check from the general account:

DATE	CHECK #	AMOUNT
12/09/2020	057371	\$14.60

- 3.12 Motion to approve an agreement with Atlantic for district copiers to be purchased under state contract #40467, financing through Municipal Capital Finance, commencing July 1, 2022 for 5 years at \$4,347.00/month.
- 3.13 Motion to approve Shared Services Agreement with Tewksbury Township Board of Education for transportation services for the 2021-2022 school year.
(Attachment 3.13)

- 3.14 Motion to approve a parental transportation contract not to exceed the amount of \$20,000.00, pending approval of the Executive County Superintendent, for student #587836 for the 2021-2022 school year.
- 3.15 Motion to approve Horizon Healthcare to provide professional and other services for the 2021-2022 school year.
(Attachment 3.15)

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

D. EDUCATION/TECHNOLOGY Committee Report

4. Motion to adopt 4.01 - 4.06
Motion _____ 2nd _____
- 4.01 Motion to amend motion 4.01 on the June 8, 2021 agenda to apply for and accept ARP/ESSER III funding through September 30, 2024, in the revised total amount of \$613,614.00 broken down as follows:
- ARP Subgrant - \$370,303.00
 - Accelerated Learning Coaching & Educator Support - \$118,311.00
 - Summer Learning & Enrichment Activities - \$40,000.00
 - Comprehensive Beyond the School Day Activities - \$40,000.00
 - Mental Health Support - \$45,000.00
- 4.02 Motion to apply for and accept \$102,350.00 in Emergency Connectivity Funds from the federal government for K-8 student chrome books for the 2021-2022 school year.
- 4.03 Motion to accept a grant from the Home and School Association for Three Bridges School in the amount of \$120.92. The grant recipient is Kristi Dauernheim for phonics manipulatives.
- 4.04 Motion to accept the Superintendent's recommendation and approve the following student placements in the Readington Township School District as follows:

STUDENT NAMES	UNIVERSITY/COLLEGE PLACEMENT REQUEST	SCHOOL/COOPERATING TEACHER	EFFECTIVE DATES
Alexa Cesaro	TCNJ Speech Pathology & Audiology 25 Observation Hours	Readington Middle School Denise Cathro	Fall Semester 2021
Andrea Decampos	University of Phoenix Grade K 25 Observation Hours	Three Bridges School Lisa O'Connor	Fall Semester 2021
Maria Kurowski	Grand Canyon University K-3 ESL Classes 15 Observation Hours	Whitehouse School Lori Gabrielsen	October 14, 2021 - November 30, 2021
Alexa Zubalake	Fairleigh Dickinson University 10 Day Field Experience - Math	Readington Middle School Denise Birmingham	December 2021 - January 2022

- 4.05 Motion to adopt the following curriculum for the 2021-2022 school year:
(Attachment 4.05)

CURRICULUM
Social and Emotional Learning Tier Scope & Sequence - HBS
Social and Emotional Learning Tier Scope & Sequence - RMS
Social and Emotional Learning Tier Scope & Sequence - TBS
Social and Emotional Learning Tier Scope & Sequence - WHS

- 4.06 Motion to approve LearnWell to provide virtual home instruction for the 2021-2022 school year at a rate of \$55.00 per hour.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

E. PERSONNEL

Committee Report

5. Motion to adopt 5.01 - 5.15
Motion _____ 2nd _____
- 5.01 Motion to amend motion 5.03 on May 4, 2021 agenda and re-appoint Robin Wild, Psychologist, to M+30, Step 19, at a salary of \$93,600 for the 2021-2022 school year.
- 5.02 Motion to amend motion 5.03 on September 14, 2021 and approve Meherunisa Khan's resignation's effective date to September 27, 2021.
- 5.03 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Andreia Perez	LTS Teacher/Grade 3 (TBS) 20-03-D2/act	Substitute rate for the first 20 consecutive days, \$56,260 BA Step 1 per diem rate thereafter (prorated)	09/20/2021 - 11-16-2021
Erik Petrushun	Teacher Grade 7/LA (RMS) 20-01-D2/aey	\$67,585.00 BA Step 14 (prorated)	On or before 12/13/2021 - 06/30/2021

- 5.04 Motion to accept the Superintendent's recommendation to remove Courtney Calamito and approve Olivia Kashtaev as the Cheerleading B Coach for the 2021-2022 school year.
- 5.05 Motion to accept the Superintendent's recommendation and approve the following Substitute Teachers/Aides/Nurses/Bus Drivers paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	SUBSTITUTE
Trisha Strelko	Substitute Nurse
Jinky Yuzon	Substitute Nurse
Lisa Perry	Substitute Secretary/Clerical
Lillian Liskovec	Substitute Teacher/Aide

5.06 Motion to accept the Superintendent's recommendation and approve stipends for the following staff members facilitating sessions for the Readington Township School District Parent Academy on October 26, 2021:

FACILITATOR	SESSION	STIPEND
Christine Crielly	Aevidum Mental Health Curriculum	\$135.00
Barbara Pauley	Aevidum Mental Health Curriculum	\$135.00
Stephanie Sperone	Aevidum Mental Health Curriculum	\$135.00

5.07 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers facilitating 2021 Fall Teacher Academy Sessions.
(Attachment 5.07)

5.08 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of transportation services for the 2021-2022 school year.
(Attachment 5.08)

5.09 Motion to accept the Superintendent's recommendation to ratify and approve the stipends for the following staff members to facilitate the following sessions on the Readington Township October 11-12, 2021 In-Service Days:

FACILITATOR	SESSION	STIPEND
Heather Gibbons	Phonics & Phonemic Awareness - Grades K-3 Special Ed	\$90.00
Nicole Maraventano	Fluency for Grades 3-5	\$90.00
Nicole Maraventano	Fluency for Grades 2	\$45.00
Nicole Maraventano	Fluency for Grades 6-8	\$45.00
Nicole Maraventano	Phonics & Phonemic Awareness - Grade K- 2	\$90.00

5.10 Motion to approve the attached list of staff members to teach 1. Home Instruction, 2. Virtual Tutoring for Quarantined Students, 3. Virtual Homework Help and 4. In-Person Accelerate Learning according to their contractual rate, to be paid using the ESSER II and III/ARP grants, not to exceed dollar limits of said grants.
(Attachment 5.10)

5.11 Motion to approve the following teachers to complete the Sustainable Jersey Schools application needed for the 2021-2022 school year, at their contractual hourly rate of \$30, not to exceed \$1,000.00 each:

NAME	SCHOOL
Wendy Reardon	Whitehouse School

Ed Dubroski	Three Bridges School
*Brian O'Neill and Allison Lovering	Readington Middle School

* not to exceed \$500.00 each

5.12 Motion to amend motion 5.14 from August 24, 2021 agenda and change Louis Orth's effective date as head custodian at Readington Middle School to July 1, 2021.

5.13 Motion to accept the Superintendent's recommendation and approve the following position control change and designated transfer for the 2021-2022 school year:

NAME	CHANGE	POSITION	LOCATION	SALARY
Stacey Skene	Transfer From: To:	20-01-D2/ae 20-01-D2/ahg	RMS Teacher/LA RMS Teacher/Interv	No Change

5.14 Motion to ratify and approve a change in hours and salary for the following staff members due to change in route assignment:

NAME	POSITION	FROM	TO	EFFECTIVE DATES
Justine McAndrews	Bus Driver	6.25 hrs/day \$34,220.31	6.5 hrs/day \$35,589.13 (prorated)	October 1, 2021
Melissa Flannery	Bus Driver	5 hrs/day \$27,376.25	5.25 hrs/day \$28,745.06 (prorated)	October 1, 2021
Barbara Hoff	Bus Driver	6.25 hrs/day \$36,482.81	7 hrs/day \$40,860.75 (prorated)	October 16, 2021
JoEllen Omdal	Bus Driver	7 hrs/day \$40,860.75	7.5 hrs/day \$43,779.38 (prorated)	October 16, 2021

5.15 Motion to approve the attached chaperones for the 2021-2022 fall sports season at their contractual rate, not to exceed 40 hours each.
(Attachment 5.15)

Roll Call:

Dr. Cerciello_____ Mr. Emmons_____ Mrs. Fiore_____ Mrs. Flores_____ Mrs. Podgorski_____
Mr. Wallace_____ Mr. Zwerling_____ Mrs. Hample_____ Mrs. Simon_____

F. COMMUNICATION

Committee Report

6. Motion to adopt 6.01 - 6.01
Motion_____ 2nd_____

6.01 Motion to accept the Superintendent's recommendation and approve the following policies for first reading:
(Attachment 6.01)

- Policy 1648.11 - The Road Forward - Health and Safety

- Policy 2422 - Comprehensive Health and Physical Education
- Policy 2467 - Surrogate Parents and Resource Family
- Policy 5111 - Eligibility of Resident and Non Resident Pupils
- Policy 5116 - Education of Homeless Students
- Policy 6471 - School District Travel
- Policy 8561 - Procurement Procedures for School Nutrition Programs
- Policy 8420 – Emergency and Crisis Situations

6.02 Motion to accept the Superintendent's recommendation and approve the following policies to be abolished:

- Policy 1648.02 - Remote Learning Options for Families
- Policy 8810 - Religious Holidays

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

VII. UNFINISHED BUSINESS

- New Jersey School Boards Annual Convention October 26-28

VIII. NEW BUSINESS FROM BOARD

- Remember November 2, 2021 Election

IX. OPEN TO THE PUBLIC

X. ADJOURNMENT

Motion to adjourn at:

Motion _____ 2nd _____

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____